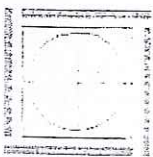


Minutes of the Meeting

Emergent Meeting of the Building and Works Committee

March 07, 2012 at 11.30 AM at ITPI., New Delhi, India



School of Planning and Architecture: Vijayawada

(Established 2008 by Ministry of Human Resource Development, Government of India)
S.No. 71/1, NH-5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India



School of Planning and Architecture: Vijayawada
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 S.No. 71/1, NH-5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India

**Emergent Meeting of the Building and Works Committee of SPAV held on
 March 07, 2012 at 11.30 AM at ITPL, New Delhi, India**

Members Present:

S.No.	Name	Member/Chairman/ Special Invitee
1	Sri Mahendra Raj	Chairman
2	Ar. Sri Balbir Verma	Member
3	Sri D.S Meshram	Member
4	Sri J.B. Kshirsagar	Member
5	Sri Rajesh Singh, (in place of Sri NK Sinha, Addl. Secy.-TEL, DHE-MHRD)	Member
6	Sri Navin Soi, in place of Sri A.N. Jha (Jt. Secy. & F.A, DHE-MHRD)	Member
7	Prof. (Dr.) Shovan K. Saha	Member
8	Prof. (Dr.) Ramesh Srikonda	Special Invitee
9	Prof. (Dr.) Ayon K Tarafdar	Special Invitee
10	Sri Sushant Baliga,	Special Invitee
11	Prof. Venkata Krishna Kumar Sadhu	Member-Secretary

Dr. Yaj Medury, of Jaypee Institute of Technology, Noida regretted his inability to attend the meeting due to prior commitments.

The Chairman welcomed the Members of the Committee and the Special Invitees and thereafter took up the agenda items.

Item # 1	To confirm the Minutes of the <i>Eleventh</i> Meeting of the Building and Works Committee of SPAV held on December 10, 2011 at SPAV campus, Vijayawada, A.P.
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Attention of Members was drawn to the Minutes of the Eleventh Meeting of the Building and Works Committee (BWC) of School of Planning and Architecture, Vijayawada (SPAV) held on December 10, 2011 at SPAV Campus, Vijayawada, as approved by the Chairman, which were circulated to Members of the BWC on December 15, 2011 with a request to offer comments if any. The said Minutes were presented in Annexure – I of the Agenda notes of the current BWC. No comments were received till date. Members were requested once again to offer comments on the Minutes as above.

As no comments were received, Minutes of the XI meeting of the BWC held on December 10, 2011 were approved as presented.

9/3/12

Item # 2	To consider and recommend the Agreement between SPAV and the Architect for design & development of SPAV campus on the 2.83ha (7ac) site on ITI Road, Vijayawada, A.P., India.
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Attention of Members was drawn to successful completion of the two stage national architectural competition organized to select the architect for design and development of SPAV's campus on the 2.83ha (7ac) site on ITI Road, Vijayawada, A.P., including distribution of the prizes and participation honoraria to the winning architect and other architects as per RFP-II, on January 28, 2012.

Members were requested to note that BWC in the XI BWC meeting held on December 10, 2011 at SPAV campus, Vijayawada, nominated Sri Balbir Verma (Member of Jury panel, BWC and BoG of SPAV) to advise and assist SPAV to finalise the Agreement between SPAV and the winning architect to enable SPAV to appoint him for the project.

Members were further informed that the Agreement was revised and refined through several discussions with participation of Director, SPAV, Ar Balbir Verma, Prof S Ramesh HOD Architecture SPAV (who is also Chairman, Campus Development Committee, SPAV) and Ar Shantanu Poredi of Mobile Offices, Mumbai including two meetings in his office on January 23 and February 23, 2012. The revised Agreement as above was presented to the Members as Annexure II.

After detailed discussions, and incorporating the modifications suggested by the Members, the BWC approved the Agreement (Annexure B) subject to finalization of the scale of fees and mode of payment after negotiating with the Architect as provided in Clause IXc of the RFP II. The BWC also recommended that a sub-committee may be constituted by the Board for the negotiation as above and the Agreement inclusive of the negotiated scale of fees and mode of payment may be placed before the Board for consideration and approval. The BWC further recommended that after the Agreement as above is approved by the Board, the Director SPAV may be authorized to enter into the agreement with the Architect.

Item # 3	To consider and recommend the engagement of government Construction Execution Agency for construction of proposed SPAV campus on the 2.83ha (7ac) site on ITI Road, Vijayawada, A.P., India, based on the comparative statement of offers given by CPWD and NBCC
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Consequent to the Agenda item no. 3 of the Eleventh Meeting of the Building and Works Committee of SPAV held on December 10, 2011 at SPAV campus, Vijayawada, attention of Members was drawn to the offers received from government construction agencies, CPWD, NBCC and BSNL.

The BWC took note of the offers received from CPWD and NBCC to act as Project Execution Agencies, presented in Annexure - IV & V respectively of the Agenda and Agenda notes of Eleventh Meeting of the Building and Works Committee of SPAV. In particular, it was observed that CPWD offered to execute the project 'free of cost' to SPAV while NBCC proposed to charge seven percent of project cost to SPAV, towards execution charges.

A comparative statement of the offers submitted by CPWD and NBCC was presented to facilitate the Members to consider and recommend the Construction Execution Agency to SPAV (Annexure - III).

The matter was discussed at length by the Members as pros and cons of awarding the work for execution to CPWD and NBCC were considered in detail.

After elaborate discussions, BWC recommended that CPWD may be appointed as the Construction Execution Agency for building the campus of SPAV on the 2.83ha (7ac) site on ITI Road, Vijayawada in view of the strong local presence of CPWD as compared to that of NBCC and the scale of charges. However, it should be clarified to CPWD that the selection of the team to undertake this project will be made in consultation with the Director, SPAV.

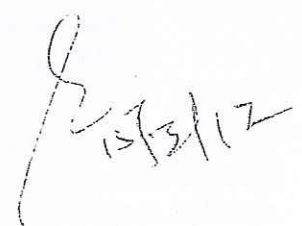
Item # 4	To consider and recommend the terms and conditions of engagement of Project Engineer for assisting SPAV in execution of construction of proposed SPAV campus on 2.83ha (7ac) the on ITI Road, Vijayawada, A.P., India.
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Consequent to the Agenda item no. 3 of the Eleventh Meeting of the Building and Works Committee of SPAV held on December 10, 2011 at SPAV campus, Vijayawada, attention of Members was drawn to the recommendation of the BWC to appoint a Project Engineer for assisting SPAV in execution of construction of the proposed SPAV's campus on 2.83ha (7ac) site on ITI Road, Vijayawada, for which details of qualification, experience and emoluments need to be prepared.

As recommended by BWC, terms and conditions of engagement of Project Engineer (details of qualification, experience and emoluments) were prepared and presented in Annexure – IV for favour of consideration and recommendation of the Members. Details of qualification, experience and emoluments were discussed, modified as per suggestions of the Members and finalized.

After elaborate discussions, the BWC approved the proposal to engage a Project Engineer on the basis of the modified terms and conditions of engagement. It was also recommended that the same may be placed before the Board for consideration and approval. (modified terms and conditions of engagement is attached as Annexure IV)

As there was no other item for discussion, the meeting ended with a vote of thanks to the Chair.


15/3/12

PROJECT ENGINEER OF SPAV – Modified Terms and Conditions of Engagement

School of Planning and Architecture – Vijayawada (SPAV) is a premier academic institute established by the Ministry of Human Resource Development (MHRD), in the year 2008 as part of the institutional capacity building initiative of the Govt. of India. SPAV is intending to develop its campus in Vijayawada. For this purpose School proposes to engage a Project Engineer on contract basis, to co-ordinate and supervise Construction of various buildings in the campus.

JOB TITLE: PROJECT ENGINEER

Number of Vacancies	01
Nature of Job	Deputation /Contract/Project basis / Temporary
Duration of the Contract	Two years and extendable up to one more year
Location of Job	School of Planning and Architecture, Vijayawada, AP
Pay Scale	Equivalent to Superintending Engineer i.e PB-IV Rs. 37,400-67,000 plus a grade pay of Rs. 8700 with HRA 20%, Transport and other as per GOI rules (Approx Rs. 80,000/-p.m)
Qualification	B.E. (Civil) M.E/ PhD - in any branch of Civil Engineering will be considered as an added qualification
Work Experience	Minimum 20 years of experience in reputed company/ CPWD/PWD in government of India or any government undertakings, having worked on prestigious projects and dealt with similar type of work. Retired Superintending Engineer or Chief Engineer, keeping good health and excellent track record, or persons on deputation may also be considered as per GOI rules.

Skills and experience required

- Experience of Supervising a construction site
- Knowledge of Contracts, Construction methods, health and safety, legal regulations, Development Controls, building bye laws of the place of work
- Understanding of bill of quantities
- Communication skills
- Organisational, planning and time management skills. Able to manage projects without compromising of standards and quality.

Contact Address: The Registrar
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Sy. No.71/1 NH-5 Nidamanuru, Vijayawada – 521104 AP India

[Handwritten Signature]
15/3/22

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